

WASHTENAW COUNTY TRIAL COURT	EFFECTIVE DATE:	PAGE:
	11/1/12	1 of 1
POLICY/PROCEDURE	SUPERSEDES:	UNIT:
SUBJECT: Bail Bond List	5.6.04	Trial Court

I. Purpose:
To implement a process for creating a regularly maintained list of court approved bail bond companies and agents in compliance with state law.

II. Definitions:
A bail bond company or agent is defined by MCL 750.167b.

III. Policy/Procedure:

a. The Court shall distribute for posting a revised list of bail bond companies and agents on or about January 1st each year. However, the Court may revise the list as it deems necessary. Complete applications must be received no later than 30 days prior to an annual distribution date to be considered.

b. Each application must include:

- i. A certified copy of the Certificate of Authority for the company from the State Department of Licensing and Regulation, Insurance bureau (DLR).
- ii. A certified copy of the company's DLR license.
- iii. A list of authorized agents for the company.
- iv. Contact information for the company including address, telephone number and e-mail address.

c. For each agent the Trial Court must receive;

- i. An Application for Bail Agent including the applicant's name, current business and residential addresses and phone numbers, social security number, any additional residences, and employers during the past five years, any criminal convictions (non-traffic), name of company backing the bonds, and the applicant's dated signature.
- ii. A certified copy of the Limited Power of Attorney for the applicant from the company backing the bonds.
- iii. A certified copy of the applicant's license from the DLR.

IV. Forms Used:

Bail Bond Application Checklist
Application for Bail Bond Appointment

DATE: 11/1/2012

SIGNATURE: 