

WASHTENAW COUNTY TRIAL COURT



Julia B. Owdziej
Presiding Probate Court Judge

101 E. Huron Street, PO Box 8645
Ann Arbor, MI 48107-8645
(734) 222-3072

Molly Schikora
Probate Register

How to File a Formal Decedent Estate Petition

When filing a petition in Probate Court you must prepare the following forms and proposed orders, before your petition will be scheduled for a hearing. All forms and State Court Administrative Office approved orders are available at <http://courts.michigan.gov/scao/courtforms/probate/gpindex.htm>. This information is not intended to be a substitute for legal advice. It is designed to help you with simple applications for Informal Probate and/or Appointment of Personal Representative (Testate/Intestate). Although an attorney is not required, it is highly recommended that you consult an attorney. Court staff is not allowed to give legal advice. Members of the Washtenaw County Bar Association who specialize in probate matters are available to assist you with preparing the forms and proposed orders at no charge to you, on the first Wednesday of the month from 11:00am to 1:00pm. Registration is required. You may register by contacting the Probate Clerk's office at 734.222.3072.

Decedent Estate Formal Proceedings

- PC559 – Petition for Probate and/or Appointment of Personal Representative (Testate/Intestate)
- Death Certificate
- PC565 – Testimony to Identify Heirs and Devisee Heirs
- PC566 - Supplemental Testimony to Identify Nonheirs Devisees (Testate Estate) if applicable
- PC569 - Order of Formal Proceedings
- PC571 – Acceptance of Appointment (signed)
- PC572 – Letters of Authority for Personal Representative
- Will and codicil, if any

There is a \$175 filing fee and a \$12.00 certification fee that must be paid at the time the petition is filed.

Other helpful information:

http://washtenawtrialcourt.org/probate/estates/formal_estate