

Washtenaw County Probate Court

International Adoption Checklist

The following are items required with the submission of the petition:

- [Adoption Petition \(PCA 301\)](#)
- Copy of Child's Birth Certificate or verification
- FIA 3005
- [Petitioner's Verified Accounting Form \(PCA 347\)](#)
- [Agency Statement of Services \(PCA 345\)](#)
- [Consent to Adoption, signed and notarized by Court/Agency with Authority \(PCA 309\)](#)
- [Application to Establish Delayed Registration of Foreign Birth \(DCH-0855\)](#)
- [Notice of Right to Employ Counsel](#), signed by petitioners
- Copy of Petitioner's Marriage Certificate, if applicable
- Copies of all Final Judgments of Divorce for both petitioners, if applicable
- Washtenaw County Trial Court [Adoption Face Sheet](#)
- Filing fee payable to WC Probate Court (\$150.00)
- Child Evaluation/Birth Family Information (Identifying and Non-Identifying Information)
- [Adoptive Home Study](#) (Original and any Addenda)
- [Health Report for Adoptee](#) completed within the past 12 months
- [Health Report for Petitioner\(s\)](#) completed within the past 12 months
- [Agency Statement of Adoptive Family's Receipt of Non-Identifying Information](#)

The Arrival Notice will need to be submitted prior to any of the following orders being signed:

Proposed Orders--

- [Order Terminating Parental Rights After Release or Consent \(PCA 318\)](#)
- [Order Placing Child After Consent \(PCA 320\)](#)
- [Final Order Allowing Fees and Costs \(PCA 341\)](#)
- [Order of Adoption \(PCA 321\)](#)