

## **IMPORTANT NOTIFICATION REGARDING CASE EVALUATION**

Pursuant to MCR 2.403( j), three copies of a party's case evaluation summary must be filed directly with the Court (Case Evaluation Office/ADR clerk). *There is no provision in the current rule for e-filing of the summaries with the Court, nor for e-mailing or faxing summaries to the evaluators.* Nevertheless, it has become an increasingly common practice for the evaluators to receive summaries by e-mail or fax.

Please be advised that it is the evaluator's decision whether to accept a copy of the summary by e-mail or fax. It is also the party's/attorney's responsibility to contact each evaluator to see if he/she will accept a summary submitted in this form. Paper summaries must still be filed with the Court, even if the evaluator agrees to accept a copy by e-mail or fax. Failure to abide the terms of the Court Rule and this policy may result in your summary not being reviewed by the evaluators. Please guide yourself accordingly.