

Washtenaw County Trial Court Adult Adoption Checklist

Washtenaw County Juvenile Court
Adoption Unit
101 E Huron – PO Box 8645
Ann Arbor, MI 48107-8645
(734) 222-6938

Adoptee's Name:	Attorney:
Adoptive Family Name:	Age of Adoptee:

The following items are required with the submission of your petition.

- Adoption Petition (**PCA 301**), signed and dated by all petitioners
- Copy of Adoptee's Birth Certificate
- Petitioner's Verified Accounting – 7 day (**PCA 347**)
- Attorney Statement of Services – 7 day (**PCA 346**), if applicable
- Application to Establish New Birth Record
* if Adoptee not born in Michigan, call Adoption Clerk for instructions
- Notice of Right to Employ Counsel**, signed by petitioners
- Copy of Petitioners' Marriage Certificate, if applicable
- Copies of all Final Judgments of Divorce for Petitioners, if applicable
- Washtenaw County Trial Court Adoption **Face Sheet**
- Filing fee payable to WCTC
- Written Statement from Adoptee Requesting Adoption
- Written Statement from Petitioners Requesting Adoption

Identity and Location of Birth Parents:

- Valid address for each Birth Parent **OR** **Declaration of Diligent Search**
- Death Certificate for Birth parent(s), if applicable

Link to SCAO Forms: [Numerical Index of Approved Adoption Court Forms](#)

Link to Washtenaw County Trial Court Adoption Forms: [Local Adoption Forms](#)